

SchoolZone Quick Reference for Parents

1. FEES - Online Fee Payment (from parent account only): Fees tab, checkmark the fees you are paying and then proceed to pay. All fees can be paid in smaller increments, if preferred. If doing this from a mobile device, please ensure that your device is in full screen, horizontal mode.

Viewing and Paying Fees

- Select **Fees** from the menu, this will display information synced from FMS.

SchoolZone News Resources Homework Student Profile **Fees** Next Year Forms

Cale, Akam [14352558 - Elem. Junior High]

Student Fees

[Fee List](#) [Payment History](#)

Fee Amount	Total Paid	Balance	Pay Status Now?
Total Fees Owing:		\$0.00	
Total Fees Selected To Pay:		\$0.00	
Amount to Pay:		0.00	Proceed To Pay

2. Attendance: Student profile tab, Attendance.

Viewing Attendance

Student Profile Fees Ne

Achievement Attendance **View Attendance** Submit Attendance Courses Learner Support Plan Specialized Reports Student Fees Timetable

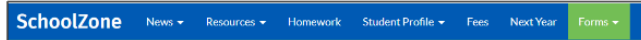
Click on the date to see attendance details.

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	IL	OM	27	28	29
30	31					

December 18, 2023		
Course	Time	Remark
Spanish L&C 7S	8:30 AM - 9:17 AM	Illness
Eng Lang Arts 7	9:21 AM - 10:08 AM	Illness
Science 7	10:12 AM - 10:59 AM	Illness
Mathematics 7	12:43 PM - 1:31 PM	Illness
Phys. Ed. 7	1:35 PM - 2:23 PM	Illness
Innov & Ventr 7	2:27 PM - 3:14 PM	Illness

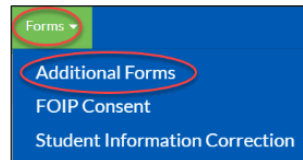
3. **FORMS - Field Trip Forms:** Forms tab, Additional Forms, select field trip, select from yes/no dropdown.

Accessing Forms



To access **Additional Forms**:

1. Click on **Forms**.
2. Click on **Additional Forms**.



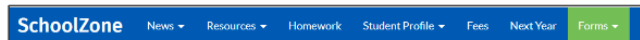
Available Additional Forms will be displayed in a table.

To complete a form:

1. Ensure **Can Respond** says **Yes**.
2. Click on the form to complete, if it is not visible check the **View All Forms** box.
3. Once the form displays, click on **Respond**.
4. Fill out boxes and then **Submit**.

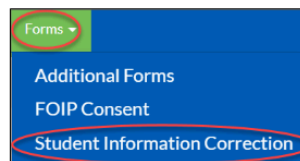
4. **FORMS - Other Forms:** Forms tab then click on the from you would like.

Accessing Forms



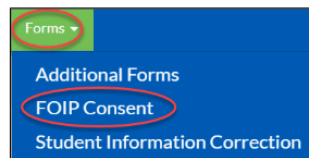
To update the **Student Information Correction form**:

1. Click on **Forms**.
2. Click on **Student Information Correction**.



To update the **FOIP Consent form**:

1. Click on **Forms**.
2. Click on **FOIP Consent**.



5. FORMS - Lunch-time Supervision Service Registration Form: Forms tab, Additional forms

Mouse, Mickey [12345678 - Mousetown Higl] ▾

Available Additional Forms

The following forms have been shared by your school. Click on a form to see its details. If you can respond, click "Respond" to submit a response. The "Action Required" label indicates the form is about to be due and no response has been submitted. Click "View Responses" if you would like to review previously submitted responses.

View All Forms

Showing 1 to 1 of 1 entries

Title	Description	Due	Can Respond	Responses	Last Updated
Student Council Feedback	Student Council Feedback Form	March, 09 2020 13:24:00	Yes	0	

6. FORMS - Student Information Correction Form: Student profile tab, Forms

SchoolZone News ▾ Resources ▾ Homework Student Profile ▾ Fees Next Year Forms ▾

Student Information Correction Form

Student Information (Step 1 of 4)

*=Required

Student Last Name *

Student First Name *

Student Middle Name

Student DOB * 08/24/2002

Gender * Male ▾

Living Independently No

Address *

City * Edmonton ▾

Province * Alberta ▾

Postal Code *

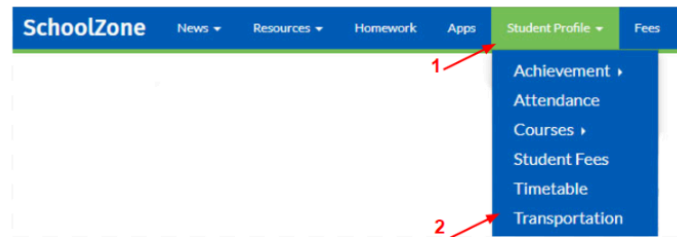
Primary Phone Number * 780

Secondary Phone Number

7. BUS - Yellow bus pickup/drop off information: Student Profile tab, Transportation

Yellow bus transportation information can be viewed by following these steps:

1. Select the Student Profile menu option
2. Select Transportation from the list, then select Yellow Bus Information



8. BUS - Tracking yellow bus location: Student Profile tab, Transportation, Where's my Bus?

Doe, John

Richard Secord - Transportation Information for **John Doe**

For information about student transportation, please refer to the '[Get to School](#)' section on epsb.ca. Requests for changes to a student's home, pick up or drop off address or cancellation of service must be made through your child's school. For all other yellow bus inquiries please call 780-429-8585 or email [Student Transportation](#). Be sure to include your child's full name and the school that they attend. You can also call Richard Secord at 780-436-9839.

Click [here](#) to view the "Letter To Parents" for the 2023-24 school year.

Use the ? in the top right to learn more about transportation and the Where's My Bus Page

[Where's My Bus?](#)

Use real-time GPS information to locate your bus on a map.

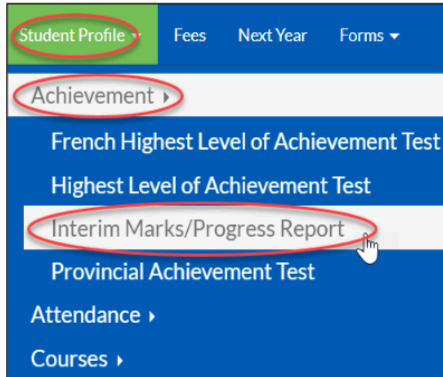
[Late Bus Notification](#)

Add phone numbers for Call/Text notifications

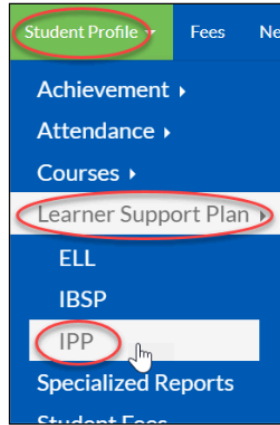
9. Progress Reports (Report Cards): Student profile tab, Achievement, Interim Marks/Progress Reports

Viewing Progress Reports and LSPs

Viewing Progress Reports



Viewing Learner Support Plans



10. Register students for the next school year (from parent account only): Next ear tab (will show up in March/April during pre-registration only)

Selecting a School for Next Year

Student Name

Select Your Preferred School

Please select Student Name preferred school for next year. If you would like to enrol your child in online learning for the 2024-25 school year, you will need to select Argyll Centre.

We anticipate Student Name to return to Elem. Junior High School next year in Grade 07.

Is this correct?

- I would like Student Name to **return to Elem. Junior High School** to the same program (Regular).
- I would like Student Name to **change schools** next year.
- Student Name **will leave Edmonton Public Schools**.

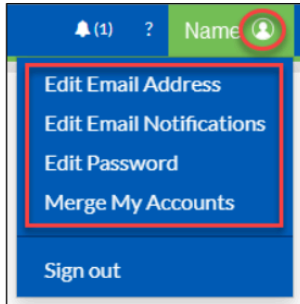
More information

Learn more about [choosing a school](#) or contact Elem. Junior High School at 780-999-9999

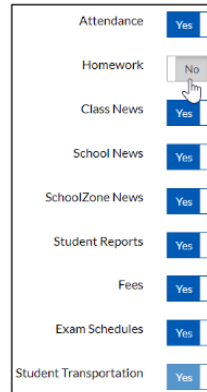
Next >>

11. Change password, email address, merge multiple accounts: Parent Name tab (right top corner)

- Parents can edit their email address, edit their email notifications, edit their password and merge their accounts by clicking on their name.

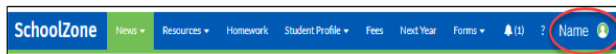


- Parents can change their email notifications by toggling options to Yes or No.

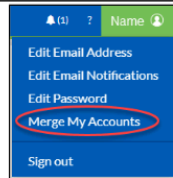


Merging Accounts

1. Click on the parent name to open the Parent Settings Menu.



2. Click on Merge My Accounts.



- Parent accounts can only be merged if the parent logins are **exactly** the same **except** for the number at the end.

Example of parent logins that can be merged:

- a-muppet1
- a-muppet2

Example of parent with logins that can **not** be merged:

- j-sunny1
- j-cloudy1